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MINUTES

September 22nd, 2022 online meeting

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The CLICCHE Online Meeting opens on September 22nd at 11:00 AM CET. All of the partners are present.

Professor Rosalba D'Onofrio, Unicam, starts the meeting and introduces the main topics:

- 1-The construction of the N2 Methodology Guidelines referred to the Index shared in July: impressions and developments by the different research groups;
- 2-First indications for the November Meeting in Ascoli Piceno: selection of possible dates;
- 3-Updates on the Communication / Dissemination Plan;
- 4-Communications for the upcoming deadlines and commitments

1-R 2, Methodological Guidelines (responsible partner, Unicam)

Unicam shares the draft index of result N2 (attached) and in particular, point 4, the CLICCHE teaching activity, with an indication of the contribution of each partner.

Unicam suggests that, according to the activity assignments partition, each partner could coordinate the methodology related to the activity on which he is responsible, with the contribution and supervision of every other partner.

For example activity 4.2, Local Inquiry and Mapping, is divided into two parts between Unicam and ISCTE. Unicam and ISCTE will work together on the construction of the methodology for this activity. Later they will send a draft version to the other partners for a check and for possible integrations, consequently, they will make sure to integrate what emerged from this exchange of views.

During the Ascoli Piceno meeting, the partners should try to collect all of the individual contributions for the different activities to build the final product. The deadline for the methodology is February 2023.

Unicam staff prepared a possible table that should help to describe the single activities. Unicam used this table for the description of 4.2, sent in a draft version by email. Both files, the table and the draft Version of 4.2 Are Attached.

Unicam Highlights that the Toolkit is the Result n.3, and it is conceived as teaching resources (OERs) to assist with lessons, discussions, case studies. It is structured on a collection of OERs, to support HEIs, form and involve colleagues and stakeholders in the methodology. The toolkit is based on documents, presentations, maps, videos, and a web tutorial, and will include indications on how to involve stakeholders, how to reach the target groups, and how to make students and stakeholders take part in the construction of shared design scenarios. The toolkit, which will be used during the local workshops, is strictly related to the methodology. For this reason the partners should start thinking about it while building the methodology: each partner should take charge of the part related the tool that concerns the activity that he has developed in the methodology.

Therefore in November, when partners will meet in Ascoli Piceno, there should be already a draft work on different aspects of the toolkit. This could allow the partners to use the toolkit during the workshop and that would mean starting to build it right away while completing the methodology.

Questions and comments

The CLICCHE partners provide updates on the progress of their work on the activities.

The University of Belgrade Staff, talking about CLICCHE Teaching activity 4.6, say that they will provide a selection of projects related to the CLICCHE topics but obviously each partner should feel free to add any other reference that could be used as good practices. Referred to activity 4.7, UB asks if the term “dissemination” is referred not only to the workshop activity dissemination but to the whole CLICCHE program. Unicam answers that that is correct, and also that this type of dissemination will be done even more successively with the Multiplier events. Unicam underlines that dissemination is a very important phase of the project and that it is important to think about toolkits and documents that can be easily transferred. This means that sometimes very specialized knowledge should be transferred to a not-specialized audience.

UB also ask if the structure that Unicam used for the description of activity 4.2 is mandatory for each activity since it could be difficult to use it in activity 4.7. Unicam answers that it is not mandatory and that each partner can adapt that structure according to what is better for the description of each activity. Unicam underlines that even if the structure is not mandatory, it would be desirable for each partner to keep the structure in mind (also regarding the maximum number of characters), in order to harmonize the various contributions.

CYI asks if activity 4.1, integrated vision of “urban heath” regeneration should refer mainly to augmented reality tools, or if other tools, such as for example urban games, can be used. Partners agree that other tools can also be used as well.

2-First indications for the November Meeting in Ascoli Piceno: selection of possible dates

During the meeting in Belgrade in June, the partners planned to organize the meeting in Ascoli Piceno in the second half of November. There are 2 possibilities: Thursday 17th -Friday 18th or Thursday 24th and 25th.

Unicam will provide a list of hotels affiliated with the university. Also Unicam could book a roundtrip shuttle to the airport in Rome Fiumicino, if the partners expect to arrive at approximately the same time.

During the next coming days, the partners will exchange an email to definitively decide the dates.

3-Updates on the Communication / Dissemination Plan

UB explains that they now are working on the website and that in the next few days they will begin to interact with the company that will be in charge of its development. Regarding the organization of the site, UB explains that they will send emails to the other partners in order to decide if the contents and the structures are effective. UNICAM suggests that in the meantime UB could provide a sort of map of the website, with the title of each page and with an idea of what the pages could contain. If it could help to save some time, we could temporarily ignore graphic information.



4-Communications for the upcoming deadlines and commitments

The next part of the meeting is managed by Federica di Pietrantonio (Unicam) as reported in the file CLICCHE progress report (attachment 4). The template has already been sent via email to the partners and the deadline for submitting it, filled in, is October 15th, so UNICAM has the time to put together a single document and deliver it by 01/11.

Upcoming appointments:

1-Transnational Meeting Ascoli Piceno in November: Thursday 17th -Friday 18th or Thursday 24th and 25th.

The September 2022 Erasmus+ Clicche Online Meeting end at 12:30 AM CET.

Attachments:

- 1_Index of N2, Healthy urban planning Teaching Methodology Guidelines
- 2_Table for the description of the Teaching Activities
- 3_Draft version of Unicam's part of activity 4.2
- 4_CLICCHE progress report template